

SAINT JOHN SOCCER CLUB



TEAM MANAGER HANDBOOK

TEAM DETAILS

AGE _____

GENDER _____

LEAGUE _____

HEAD COACH _____

ASSISTANT COACH(ES) _____

TEAM MANAGER _____



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1.0 WELCOME

Thank you for volunteering to be a Team Manager for your player’s soccer team with the Saint John Soccer Club. Being a Manager is an important role and contributes to the success of the team and your help is greatly appreciated.

This Handbook has been created to help you understand the responsibilities of being a Team Manager along with providing other important information to give you knowledge to manage your team successfully. A checklist for quick reference has also been provided in the Appendix.

2.0 INTRODUCTION

2.1 CLUB MISSION

The Saint John Soccer Club is a Not-for-Profit Organization that supports the Greater Saint John Area with the sport of soccer. Our goal is to provide people of all ages, skills, and backgrounds the opportunity to play “The Beautiful Game”. We accomplish this by offering recreation and competitive programs following the Long-Term Player Development (LYPD) model. Our main objective is providing affordable programs year-round that promote healthy living, community engagement, and friendships.

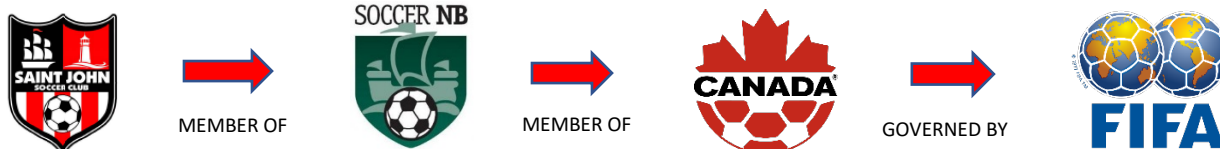
2.2 CLUB CONTACT INFORMATION

Club Office location:	1216 Sand Cove Road Saint John, NB E2M 5V8
Club Office Phone Number:	(506) 693-4625
Club Email	info@saintjohnsoccer.ca
Club Website:	www.saintjohnsoccer.ca
Club Facebook Page:	Saint John Soccer Club (OFFICIAL)

A complete list of club executive and board members is available on the club website. Please note that we are a volunteer organization and many individuals have responsibilities outside the club including a profession, family, etc. You are encouraged to communicate through email, so members can respond at a time that works with their schedules. Please be respectful in communication amongst all parties.



2.3 ORGANIZATIONAL STRUCTURE



3.0 COMPETITIVE PROGRAM SEASON SUMMARY

The competitive soccer season runs from May to the end of August with tryouts / competitive placement taking place during the spring. The club offers year round soccer through the fall, winter and spring and we encourage players to participate throughout the year.

The Saint John Soccer Club participates in both the New Brunswick Soccer League (Premier (AAA)) and the New Brunswick Southern Soccer League (Division 1 (AA)). Players participating in the competitive program have a high level of commitment expected of them. Specific training regimens and schedules must be followed to play at this level.

4.0 LEAGUE INFORMATION

4.1 NEW BRUNSWICK SOCCER LEAGUE (NBSL) (PREMIER (AAA))

Teams compete provincially in the NBSL playing premiership teams from other regions in the province and may include teams from Saint John, Fundy, Dieppe, Codiac, Fredericton (FDSA), Chaleur, Edmundston. Age categories are U13AAA, U15AAA, and U17AAA, both genders.

Teams play a regular season with top ranked teams advancing to the Provincial Championships. Location and dates of Provincials will be announced at least one month prior to the scheduled competition. Provincial winners for the U13 age category advance to club Atlantic (date and location TBD). Provincial winners for the U15 and U17 age categories advance to Nationals (date and location TBD).

League rules, game schedule, game results, and standings can be found at the following links: <https://nbsl.soccernb.org/> and <https://soccernb.powerupsports.com/>. It is very important that team officials are familiar with the rules of play and that they ensure they are adhered to.



Please note the following Home Team responsibilities:

- Provide 2 match balls.
- The Visiting Team must wear its regular colours and if the colours of the two teams are similar (as judged by the referee), the Home Team must wear alternate colours.
- Teams shall provide completed game sheets to referee before kickoff.
- Submit a copy of the game sheet by the morning of the following day to SJSC Technical Director. The Technical Director will forward it on to NBSL. Teams failing to submit the game sheet to NBSL within the stipulated time frames will be penalized \$25.00. Games sheets can be submitted electronically (scanning and emailing the game sheet to technical.director@saintjohnsoccer.ca). Carbon copy game sheets will be provided by the club at the commencement of the season.
- Payment of game official fees to the game officials prior to the scheduled kickoff.

4.2 NEW BRUNSWICK SOUTHERN SOCCER LEAGUE (NBSSL) (DIVISION 1 (AA))

Teams compete regionally in the NBSSL which spans from St. Stephen to Sussex and may include teams from Saint John, Hampton, Fundy, Charlotte United (St. Stephen area), Kingston. Age categories are U12AA, U13AA, U15AA and U18AA, both genders.

Teams play a regular season with top ranked teams advancing to Regional finals. The Regional winner advances to the Provincial Championships. Location and dates will be announced at least one month prior to the scheduled competition.

League rules, game schedule, game results and standings can be found at the following links: <http://nbssl.goalline.ca/> and <https://soccernb.powerupsports.com/> . It is very important that team officials are familiar with the rules of play and that they ensure they are adhered to.

Please note the following Home Team responsibilities:

- Provide 2 match balls.
- The Visiting Team must wear its regular colors and if the colors of the two teams are similar (as judged by the referee), the Home Team must wear alternate colors.
- Teams shall provide the completed game sheets to the referee before kickoff.
- Submit a copy of the game sheet by the morning of the following day to SJSC Technical Director. The Technical Director will forward it on to NBSSL. Games sheets can be submitted electronically (scanning and emailing the game sheet to technical.director@saintjohnsoccer.ca). Game sheets can be found at the following link: http://srsoccerleague.ca/page.php?page_id=96827
- Payment of game official fees to the game officials prior to the scheduled kickoff.



5.0 SCHEDULES (GAMES AND PRACTICES)

The club will field space and time for practices. Games are scheduled by the leagues. Schedules will be provided as soon as available.

All changes and revisions to the schedule must be communicated to and completed by the club. Changes in practices that are not weather related must be received by the club at least one week in advance to release the field so not to be charged or offered to another team to use.

The Manager is to communicate game and practice schedules to players and notify them of any changes as soon as possible. Please ask players to arrive 30 to 45 minutes prior to the start of a game to get organized and warmup.

Game durations and ball sizes for the different age categories are the following:

- Under 18AA - two (2) equal periods of forty (40) minutes each - Size 5
- Under 17AAA - two (2) equal periods of forty (40) minutes each - Size 5
- Under 15AAA - two (2) equal periods of forty (40) minutes each - Size 5
- Under 15AA – two (2) equal periods of thirty five (35) minutes each - Size 5
- Under 13AAA - two (2) equal periods of thirty five (35) minutes each - Size 5
- Under 13AA - two (2) equal periods of thirty five (35) minutes each - Size 5
- Under 12AA - two (2) equal periods of thirty (30) minutes each - Size 4

We understand there are summer vacations, summer camps, or illness/injury. Players need to contact the Manager/Coach in advance to let them know about times a player will not be able to attend practices, games, and tournaments. Advanced notice allows the Coach to plan and call-up players from a younger age group to fill gaps if the need arises.

6.0 TOURNAMENTS

Tournaments are a great way to incorporate more playing time for teams.

All other Tournaments have a cost associated with them and are not included in the players registration fees. Fundraising activities can help offset the costs, otherwise, players will need to share the costs evenly. Please reach out to the club about registering in tournaments as they will assist with completing tournament applications and making payment on the team's behalf.

A list of New Brunswick tournaments can be found at the following link:

<https://www.soccernb.org/en/competitions/>.



Teams have also attended tournaments in Prince Edward Island and Nova Scotia including the Bruce Wagner Memorial Tournament in NS and the Central Queens Clippers Tournament in PEI. For a review of tournaments held in Prince Edward Island and Nova Scotia please see the following links:

<https://www.soccerns.ca/memberservices/competitions/tournaments/>

http://peisoccer.com/page.php?page_id=22126

Please note that for out-of-province tournaments a travel permit is required for submission to Soccer NB. The club will acquire travel permits when required and will provide to the Manager to bring to the tournament.

For overnight stays, the Manager can reserve a block of rooms at a hotel/motel. Parent/guardians will need to reserve/pay a room from the blocked rooms by the deadline provided. Families can make their own arrangements to stay elsewhere. If they decide to stay elsewhere, please ensure you have a cell number to reach them in case there are changes to schedule, etc. Managers can also book team meals and arrange carpooling if required. All travel costs are the responsibility of the player and families.

The Manager will be the liaison with the tournament host and is responsible to communicate tournament details to the team. The Manager will also be required to check the team in at the tournament upon arrival.

7.0 REFEREE FEES

The Club Treasurer distributes referee fees to Managers at the start of the season determined from the number of games planned by the Leagues. Proper change should be provided. Ideally a game should include the main referee and two assistant referees. Sometimes this is not always possible, and a single referee will manage the game. The Manager provides the referee (s) with their fees prior to the start of the game. Referee fees can be found at the following link <https://www.soccernb.org/en/2019/2019-referee-fees/> and are summarized as follows:

NBSL, Premier

Age	Main Referee	Assistant Referee	Lone Referee
U17 AAA	\$45.00	\$30.00	\$55.00
U15 AAA	\$45.00	\$25.00	\$50.00
U13 AAA	\$35.00	\$25.00	\$40.00



NBSSL, Division 1

Age	Main Referee	Assistant Referee	Lone Referee
U18 AA	\$45.00	\$30.00	\$50.00
U15 AA	\$40.00	\$25.00	\$40.00
U13 AA	\$35.00	\$20.00	\$35.00
U12 AA	\$25.00	\$15.00	\$25.00

Laws of the Game <https://www.soccernb.org/en/referees/referee-resources/>

8.0 FIELD LOCATIONS

Saint John has several soccer fields used throughout the competitive season. Games are typically scheduled at the Shamrock Emera Turf when available. The benefit of turf is cancellations are rare due to rain except for thunder and lightning. No matter the field, if there is any sign of lightning, everyone must leave immediately. Depending on the amount of time left in a game, the game may be rescheduled.

Please see the following link for locations of common soccer fields used in the city:

<https://saintjohnsoccer.ca/fields/>

Please check the Saint John's Sports Field information line for field closures due to weather. The line is updated daily by 3 pm at **652-PLAY (7529)**. The Manager will need to communicate with their players if there are cancellations.

For away games, please reference the following link for field locations:

<https://soccernb.powerupsports.com/>

9.0 BENCH ETIQUETTE

Players are to leave the bench area clean. Garbage is to be removed and no personal belongings left behind. This teaches the players respect and responsibility.

10.0 TEAM REGISTRATION AND ROSTER

After the evaluation/placement process, team rosters will be available to Managers and Coaching staff.



The Manager is to create a list of players with their jersey number, birthdate, phone numbers (a cell # for away games and tournaments), and email address for communication throughout the season.

Each player is required to sign a Player Code of Conduct Form, Medical Form, and Photo Release Form. The Manager is to ensure these forms are completed and collected before players participate in games. The forms are to be kept in the Team Manager Binder. The binder is to be returned to Technical Director and destroyed at the end of the season.

11.0 TEAM COMMUNICATION

Managers must keep coaches, parents and players informed regarding schedules, practices, cancellations, updates, tournaments, reminders, etc. It is important to have contact information up to date. The Manager is the liaison between team and coach, team and club, team and league, team and tournament host.

Email is often the choice of ongoing communication. Creating a Facebook Group is also very helpful with keeping all information together and for parents/guardians to reach out about carpooling, posting pictures, etc. Reinforce to parents/guardians the importance of checking their email and Facebook daily. Team Snap has also been used by some teams.

Please ensure the club has contact information for the Manager and Coaches to receive information on upcoming events, etc. so the information can be distributed to players in a timely fashion.

12.0 STARTUP MEETING

A start-up meeting should be held by the Manager and Coach before the start of the season shortly after the final rosters are determined. Parents/guardians need to be present to receive details of the season which can include the following:

- Introductions of team officials and their background
- Introductions of players and parents
- Coach's philosophy
- Commitment expectations (attendance policy)
- Team rules (missing games, playing time, etc.)
- Roles of the coach, manager, players, and parents
- Need for parental support and positive parental behaviour (review Parent Code of Conduct)



- Communication
- League details, schedule
- Tournaments
- Team Building/bonding activities
- Fundraising
- Discuss and pass out forms to be completed by players (Player Code of Conduct, Photo Release Form, Medical Form)

A summary of the discussion can also be provided in written form, so players and parents/guardians can refer to it throughout the season. The meeting generally takes about 30 to 45 minutes to go over all the information.

13.0 COACH'S BAG / EQUIPMENT

Each team will be provided with the following equipment:

- Emergency first aid kit
- Ice packs
- Pinnies
- Ball inflator
- Cones
- Bag with balls

Equipment is to be returned to the club office at the end of the season.

14.0 TEAM UNIFORM

Each player will be provided with a home and an away jersey, a backpack, and two pairs of socks (black and white). Jerseys do not need to be returned at the end of the season. Players are required to wear black shorts which can be purchased through the club if required. The club will assist with distributing the clothing or they may give to the Manger for distribution. Keep track of what number each player gets for inclusion on the team roster. Please remind players of the following requirements:

- It is mandatory for players to wear shin guards and cleats or they cannot play.
- Players are not to wear jewelry or other items that could cause injury to other players or themselves during games or practices. All earrings, necklaces, watches, bracelets, etc. need to be removed before playing games. Covering earrings with tape is not allowed.
- Long hair should be tied back and kept away form the face.



15.0 SAINT JOHN SOCCER CLUB ONLINE STORE

The Saint John Soccer Club has an online store for anyone interested in purchasing training tops, rain jackets, backpacks, hoodies, hats, etc. Please encourage the players to view the store at the following link: <https://sjscapparel.logoshop.com/>

16.0 NUTRITION

The Coach and Manager can discuss with parents the option of providing halftime fruit or post game snacks for games and tournaments. Parents can take turns bringing in snacks to keep their players energized. The Manager can organize this through a signup sheet.

Players need to be reminded to bring a full bottle of water to each game and practice and to not share. All belongings should be properly labelled with their name.

For hot days, a cooler with ice water and sponges/clothes are very helpful to cool players off. The Manager or Coach can arrange this or ask a parent/guardian.

17.0 EMERGENCY PROCEDURES

The club recommends that someone on the coaching staff have first aid training.

For major injuries such as broken bones, head trauma, unconsciousness, possible spinal injury, please contact **911** immediately.

For minor injuries to bones, joints and muscles, please follow St. John's Ambulance recommendations on using the **RICE** model.

R	- Rest
I	- Ice
C	- Compression
E	- Elevation



18.0 TEAM BUILDING

Team building activities are a great way for players to get to know each other and foster team spirit. Ideas include group runs, hiking, Timbertop Climbing Adventure, year-end team party, etc. Fundraising can help offset costs.

19.0 COMMUNITY INVOLVEMENT

Each team is to take part in one Community Activity helping others or their environment. Ideas include a garbage pickup day, beach or park cleanup, helping at Romero House, walking dogs at the SPCA, etc. Please reach out to the club for assistance or with other ideas you would like to share. Pictures can be submitted to the club for posting on social media.

20.0 REGISTRATION COSTS

The registration fee to participate in the competitive program covers the following items:

- Soccer NB registration
- Insurance
- League registration and bond
- Provincials registration and bond
- Referee fees
- Field costs for games and practices
- Equipment
- Shorts and socks
- ID cards
- Overhead (office rent, phone, internet, etc.)

Fees must be paid before playing any games. We ask that Managers follow up with players to ensure that fees get paid.

21.0 FINANCIAL ASSISTANCE

Please share the following information with your players for future consideration if required. No child should be left out! P.R.O. Kids is a supporter of the Saint John Soccer Club. P.R.O. Kids is a service that matches children and youth up to the age of 18 with organized, registered



recreation activities and provide assistance with registration and transportation if required. An online application form can be located at the following link:

[P.R.O. Kids Application | City of Saint John, New Brunswick](https://saintjohn.ca/en/parks-and-recreation/pro-kids/apply/pro-kids-application)

<https://saintjohn.ca/en/parks-and-recreation/pro-kids/apply/pro-kids-application>

There are also other financial assistance opportunities offered through Kids Sport Canada, New Brunswick Sport Plan, and Jump Start. Please see the following link for more information:

[Funding Opportunities – Soccer NB](https://www.soccernb.org/en/member-services/funding-opportunities/)

<https://www.soccernb.org/en/member-services/funding-opportunities/>

22.0 TEAM FINANCES

Managers are to prepare and maintain a team budget and keep a record of team finances including fundraising activities. Managers are required to submit financials to the club upon request.

23.0 FUNDRAISING

Individual teams are encouraged to take on fundraising initiatives to help offset the cost of tournament registration fees, team building activities, yearend party, etc. Before proceeding with your fundraising initiatives, please obtain permission from the club. Examples of fundraising activities include bottle drives, car washes, raffles, bagging groceries, tagging, etc.

24.0 PHOTOS/ID CARDS

We request that Managers take a team photo and individual head shots of each player to be provided to the club at the start of the season. ID cards will be provided to premier players. We also encourage action photos be taken throughout the season and submitted to the club to share on social media.

25.0 PLAYER OF THE WEEK NOMINATIONS

We are requesting that all teams nominate a player of the week and explain the reasoning for their choice. The Manager is to submit the information to the club for posting on social media. Each week a draw will take place where one of the nominees will win a prize. A nomination form can be found in the Appendix or on the club website.



26.0 YEAR END CEREMONY

The club will conclude the season with a year end ceremony. Please keep track of standings and player stats. We request that each team select the following award winners:

- Most Valuable Player
- Most Improved Player
- Sportsmanship

27.0 POLICE RECORD CHECK

All team officials are required to supply a Police Record Check to the club prior to working with a team. A Police Record Check request form can be found in the Appendix or on the club website. The procedure for obtaining a Police Record Check from the Saint John Police Force can be found at the following link:

[Police Record Checks :: Saint John Police Force :: Consumer :: Home \(policiesolutions.ca\)
https://www.policiesolutions.ca/checks/services/saintjohn/index.php](https://www.policiesolutions.ca/checks/services/saintjohn/index.php)

28.0 POLICIES

Managers work with Coaches to ensure the team complies with Saint John Soccer Club, Soccer NB, and League policies, rules, and regulations.

Saint John Soccer Club Policy Handbook:

[SJSC-Policy-Handbook-2021.pdf \(saintjohnsoccer.ca\)
https://saintjohnsoccer.ca/wp-content/uploads/2021/01/SJSC-Policy-Handbook-2021.pdf](https://saintjohnsoccer.ca/wp-content/uploads/2021/01/SJSC-Policy-Handbook-2021.pdf)

Soccer NB Rules, Regulations and Policies:

[Documents – Soccer NB
https://www.soccernb.org/en/about/documents/](https://www.soccernb.org/en/about/documents/)

New Brunswick Soccer League (NBSL), Rules and Regulations:

[Rules – NBSL \(soccernb.org\)
https://nbsl.soccernb.org/en/rules/](https://nbsl.soccernb.org/en/rules/)

New Brunswick Southern Soccer League (NBSSL), Rules and Regulations:

[New Brunswick Southern Soccer League powered by GOALLINE.ca \(srsoccerleague.ca\)
http://srsoccerleague.ca/page.php?page_id=14572](http://srsoccerleague.ca/page.php?page_id=14572)



APPENDIX

- Team Manager Checklist
- Police Record Check Request Form
- Parent Code of Conduct
- Player Code of Conduct Form
- Photo Release Form
- Medical Release Form
- Player of the Week Nomination Form

This document is to be reviewed annually by the Board for content accuracy and consider changes in contact information, board members, website links, referee fees, league information, policies, etc.



APPENDIX



TEAM MANAGER CHECKLIST

- Police Record Check for Manager and Coaches
- Team Manager Handbook
- Review Club Policies
- Team Manager Binder
- Coaches Bag with Equipment and First Aid Kit
- Team Roster and Player Contact Information
- Team Communication – Setup Facebook Group or Team Snap, etc.
- Practice Schedule
- League Game Schedule
- Startup Meeting with Players and Parents – Lead by Team Manager and Coach
- Player Code of Conduct, Photo Release, Medical Release Forms for each player
- Uniforms and Player Jersey Numbers for inclusion in Team Roster
- Referee Fees
- Game Sheets
- Player ID Cards and Photos
- Halftime Fruit Signup Sheet
- Fundraising to help pay for team building events, tournaments, etc.
- Community Outreach Activity for the Team
- Tournament Registrations and Out of Province Permits (if applicable)
- Player of the Week Nominations



Saint John Soccer Club

We would like to request that a criminal background check be done on:

They are a volunteer interacting with youth.

Requested by:
Guy Verna
President, Saint John Soccer Club
1216 Sand Cove Rd, Saint John, NB E2M 5V8



Parent/Guardian Code of Conduct

Parents are an integral part of a player's support team. It is important that parents observe the following guidelines to help their player with a positive soccer experience focusing on a healthy and fun lifestyle:

- **Let the coaches, coach:** Leave the coaching to the coaches. This includes motivating, psyching your child for practice, after game critiquing, setting goals, requiring additional training, etc. You have entrusted the care of your player to these coaches and they need to be free to do their job. *If a player has too many coaches, it is confusing for them and their performance usually declines.*
- **Support the program:** *Get involved.* Volunteer. Help with fundraisers, car-pool; anything to support the program.
- **Be your child's best fan:** Support your child unconditionally. Do not withdraw love when your child performs poorly. Your child should never have to perform to win your love.
- **Support and root for all players on the team:** Foster teamwork. *Your child's teammates are not the enemy.* When they are playing better than your child, your child now has a wonderful opportunity to learn.
- **Do not bribe or offer incentives:** *Your job is not to motivate.* Leave this to the coaching staff. Bribes will distract your child from properly concentrating in practice and game situations.
- **Encourage your child to talk with the coaches:** If your child is having difficulties in practice or games, or can't make a practice, etc., encourage them to speak directly to the coaches. This "responsibility taking" is a big part of becoming a big-time player. By handling the off-field tasks, *your child is claiming ownership of all aspects of the game – preparation for as well as playing the game.*
- **Understand and display appropriate game behavior:** Remember, your child's self esteem and game performance is at stake. Be supportive, cheer and be appropriate. To perform to the best of their abilities, a player needs to focus on the parts of the game that they can control (their fitness, positioning, decision making, skill and aggressiveness, what the game is presenting them). If they start focusing on what cannot be controlled (the condition of the field, the referee, the weather, the opponent, even the outcome of the game at times), they will not play up to their ability. If they hear a lot of people telling them what to do, or yelling at the referee, it diverts attention away from the task at hand.
- **Monitor your child's stress level at home:** Keep an eye on the player to make sure that they are handling stress effectively from the various activities in their busy life.
- **Monitor eating and sleeping habits:** Be sure your child is eating the proper foods and getting adequate rest.
- **Help your child keep priorities straight:** Help your child maintain a focus on schoolwork, relationships and the other things in life beside soccer. Also, if your child has made a commitment to soccer, help them fulfill their obligation to the team.

- **Keep soccer in its proper perspective:** Soccer should not be larger than life for you. If your child's performance produces strong emotions in you, suppress them. Remember your relationship will continue with your children long after their soccer days are over. Keep your goals and needs separate from your child's experience.
- **Have fun:** That is what we will be trying to do! We will try to challenge your child to reach past their "comfort level" and improve themselves as a player, and thus, a person. We will attempt to do this in environments that are fun yet challenging. We look forward to this process. We hope you do to!
- **Keep a positive attitude and foster good sportsmanship:**
 - Do not criticize game officials.
 - Do not get into arguments with the opposing team's parents, players, or coaches. Physical or verbal abuse will not be tolerated.
 - Do not go onto the field for any reason during the games.
 - Do not use information technology to make or post inappropriate comments against players, clubs, club officials, match officials or the League which is discriminatory or offensive. Information technology includes, but is not limited to, email, instant messaging, text messages, phone messages, digital images, website postings (including social media such as Facebook, Twitter and blogs).
- Abide by the no smoking policy next to the field.
- Alcohol, illegal drugs, and unauthorized prescription drugs shall not be possessed, consumed or distributed before, during or after any game or practice.



Player Code of Conduct

TEAM: _____

PLAYER: _____

I understand that as a playing member of the Saint John Soccer Club, I must follow the rules and policies of the club, leagues, and competitions that we participate in at all times. I understand that as a player, I am a representative of the Saint John Soccer Club and I must not conduct myself in a way that reflects poorly on the club. Players are to adhere to the following:

- Keep care of uniform and wear it proudly whenever representing the club.
- Be prepared for games/training with proper equipment including shin guards and cleats.
- Remove all jewelry, watches or any item that may cause injury to my teammates, opposing players or me.
- Make every effort to attend all team events. Provide ample notice to coach/team manager if unable to attend an event.
- Arrive on time for all scheduled team events (training, games, etc.).
- Participate fully while training and during games without disruption. Understand that games and training are equally important.
- Concentrate on playing soccer and following the rules. Always give best effort and keep a positive attitude. Soccer is an opportunity to learn, improve skills, make friends, and have fun.
- Respect coaches and follow their direction on and off the field.
- Respect game officials and their decisions.
- Respect fellow team players, remembering that all players have talents and weaknesses. Work together to bring out the best in each other.
- Respect opposing players.
- Respect all equipment and facilities provided for your use. Keep bench area clean.
- Encourage good sportsmanship and remember that winning is not everything. Acknowledge all good plays and performances of both your team and your opponents.
- Treat everyone with respect regardless of race, sex, creed, or abilities. Act in a respectful manner and avoid offensive, abusive, or insulting remarks.
- Exercise self-control and always avoid improper conduct.
- Play in an environment that is free of drugs, tobacco and alcohol; and expect everyone to refrain from their use at all games and training.

My parents and I have read, understand, and agree to follow the Player Code of Conduct as set out by the Saint John Soccer Club. I understand that failure to follow the Code can result in disciplinary action which can range from reduced playing time or expulsion from the team depending on the frequency or seriousness of the offense.

Player Signature: _____

Parent Signature: _____

Date: _____



CONSENT TO RELEASE PHOTO/IMAGE

I hereby give consent for the Saint John Soccer Club and its representatives to use any photos/videos of myself and/or minor child, in future Saint John Soccer Club brochures, flyers, websites, photos and videos of its programs and their participants, which may be used for promotional and instructional purposes. Furthermore, I understand that all such photos/videos remain the property of the Saint John Soccer Club.

Date: _____

Player's Name (please print): _____

Age Group: _____

Parent's/Guardian's Name (please print): _____

Parent's/Guardian's Signature: _____

Contact Phone Number: _____

Email: _____

Please return this form to the Saint John Soccer Club.



PLAYER MEDICAL RELEASE FORM

To be completed by parent/guardian of player and returned to the Team Manager. Forms will be kept with the Team Manager Binder and destroyed at the end of the season.

Team Name: _____

Manager's Name: _____

Coach's Name: _____

Assist. Coach's Name: _____

Player's Name: _____

Address: _____

Date of Birth: _____ Medicare Number: _____

Telephone Number: _____ Family Doctor: _____

Allergies: _____

Medications: _____

Known Illness: _____

Special Diet: _____

Comments: _____

In Case of Emergency:

I, (parent or guardian) X _____ hereby authorize the team manager, coach and/or assistant coach to secure such medical services as may be deemed necessary for the health of the above mentioned player with no further restriction.

I, (parent or guardian) X _____ have the following restrictions: _____



PLAYERS OF THE WEEK

NOMINATION FORM

Purpose:

The purpose of “**Player of the Week**” is to provide recognition of Saint John Soccer Club Players who demonstrate key characteristics of a successful soccer player such as leadership, skill development, sportsmanship, team play, hard work, and commitment.

Selection Process:

“**Player of the Week**” can only be nominated by SJSC coaches and technical staff with final selection determined by a weekly draw. One (1) male player and one (1) female player across all age groups will be selected each week to be showcased on our Website, Facebook Page, and Monthly Newsletter. Players can be nominated multiple times but will only be selected one time per season to be showcased. Selected players will require a photograph along with parent/guardian sign off on the photo release form.

Please complete this nomination form and return to newsletter@saintjohnsoccer.ca by Sunday at 7 pm each week.

PLAYER NAME: _____

AGE GROUP: _____

TEAM NAME (if applicable): _____

OF YEARS PLAYING WITH SJSC: _____

REASON FOR NOMINATION (Please be specific):

COACH NAME: _____

COACH CONTACT INFO: _____